



AIS PREP 2020

Year 1 Application Instructions

AIS PREP YEAR 1 COURSES: *Subject to Change*

- Problem solving 1
- Logic
- Engineering

AIS PREP DETAILS

- **Class hours:** 8:50 am – 3:00/4:30 pm, Monday through Friday beginning June 15- July 24 . Field trips are on Fridays.
- **Location:** Idaho State University
- **Cost:** There is no enrollment fee. Students will be provided transportation from designated locations and meals.

REQUIREMENTS

Participant must:

- Fill out the application materials (see “Application Checklist”) by the **March 13th deadline**.
- Incomplete application will be denied.
- Be in good standing in all courses.
- Attend all 6 weeks of AIS PREP. Only **THREE EXCUSED ABSENCES** are allowed before dismissal from the program (see “Frequently Asked Questions” for more detailed information regarding absences).
- Complete **daily** homework assignments. Three missed homework assignments will result in the student missing a Friday field trip and being put on probation until a parent meeting has taken place.

PRIVACY NOTICE:

With a few exceptions, you are entitled to be informed about the data AIS collects about you. “Family Education Rights and Privacy Act of 1974” (FERPA) regulations will be followed to secure all information submitted.

American Indian Services- **Completed application due March 13th, 2020**

Sunshine Shepherd

sunshine@americanindianservices.org





Checklist for Completing the Application

- Fill out all application Questions regarding:
 - Student Personal Information
 - Parent/Guardian Information
- *Neatly* write in ink or type a 100-200-word essay responding to the question “Why do you want to attend AIS PREP?”
- The AIS PREP Application requires a nomination from one of the student’s teachers. A survey has been attached to this packet, the teacher is to fill it out and return it to the student in a sealed envelope or to scan and email it to sunshine@americanindianservices.org. The teacher will fill out information regarding the student’s academic performance, conduct in class, maturity, punctuality, etc.
- Turn in a copy of your most recent report card
 - Must list the school district and school information
 - Contact AIS if you attend a private school or are home schooled
 - Must include a conduct/citizenship grade
 - If you have lost your report card, ask your school counselor for a duplicate on school letterhead
- All paperwork must be postmarked on or before **March 13th, 2020**. ***Don’t miss it!***
DUE TO THE PROGRAM FAST APPROACHING, LATE APPLICATIONS WILL NOT BE ACCEPTED!
- Either return your application to your local AIS representative or scan and email to sunshine@americanindianservices.org make sure that your application includes the Student Personal Information page, Parent/Guardian Information page, essay, and a copy of your most recent report card to:

Entire application must be completed to be considered for the program. Please make sure to fill out ALL forms entirely.

To further assist in the TIME SENSITIVE application process, you can email your application IN ADDITION.

Email address and phone number:
sunshine@americanindianservices.org

(970) 442-1844 you can either text or leave a voicemail

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STUDENT PERSONAL INFORMATION

Legal Name: First _____ Middle Initial _____ Last Name _____

Gender (circle): Male Female Date of Birth: _____

Ethnicity (circle):
Asian/Pacific Islander African American Hispanic Native American White Other

Applicants are accepted regardless of race, color, national origin, religion, gender or disability.

Mailing Address _____

Home Phone: _____

Student T-Shirt Size: _____

CURRENT SCHOOL INFORMATION

Name of current school and school district: _____

Where will you attend school next year? (2020/2021): _____

In what grade will you be enrolled next year? (2020/2021): _____

Name of teacher recommending you: _____

Email of teacher recommending you: _____

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PARENT/ GUARDIAN INFORMATION

Name of Student

Name of Parent/Guardian

Relationship to Student

Mailing Address (if different from student)

_____/_____/_____
Home Phone Mobile Work

Parent/Guardian E-mail: _____

Does the student reside with you? Yes No N/A

Please circle the highest level of education obtained by the Parent/Guardian listed above:

Did not complete High School

High School/GED

Some College

Bachelor's Degree

Master's Degree

Advanced Graduate work or Ph.D.

EMERGENCY CONTACT INFORMATION: The first contact should be the easiest way to reach the parent or guardian, the second contact will be someone who can be reached if it is not possible to reach the parent or guardian at that time.

Emergency Contact #1-

Name

Relationship to Student

Mailing Address (if different from applicant)

_____/_____/_____
Home Phone Work Phone Mobile

Emergency Contact #2-

Name

Relationship to Student

Home Phone

Work Phone

Mobile

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An essay is required as part of the application. Please hand-write or type and submit your 100-200-word essay on the lines provided below answering the question, “Why do you want to attend AIS PREP?”

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Sunshine Shepherd
sunshine@americanindianservices.org





TEACHER NOMINATION FORM

TO BE COMPLETED BY A 2019-2020 CORE TEACHER

INSTRUCTIONS TO STUDENT: Ask a teacher to nominate you to participate in AIS PREP by filling out this form. Once filled out by teacher, it must be attached to the rest of your application in a sealed envelope on or before **May 24th, 2019**. If the teacher chooses to scan and email their copy instead, please include a note from the teacher stating that it will be emailed.

INSTRUCTIONS TO TEACHER: Please return this form to the student upon completion. It may be placed in a sealed envelope. Or scan and email to sunshine@americanindianservices.org please include in the subject area "Teacher Nomination" followed by the name of the student being nominated.

AIS PREP is a rigorous and demanding program designed for motivated students with the ability to successfully learn and complete complex class work and homework above and beyond standard school instruction. He/she is being considered for admission to AIS PREP. Please give us your assessment of this student's desire and ability to learn. AIS PREP demands working hard in class every weekday for an average of 6 hours from June 24th – August 2nd, 2019. Homework will be expected.

Student's Full Legal Name: _____ **DATE:** _____

Teachers Name and Title: _____

Current course you are teaching applicant: _____

School Telephone Number: _____

TEACHER'S SIGNATURE: _____

A) MARK THE APPROPRIATE COLUMN FOR EACH CHARACTERISTIC

CHARACTERISTIC	Excellent	Good	Fair	Poor
Academic Performance				
Conduct in class				
Willingly participates in class				
Respects others and their property				
Ability to follow instructions				
Completes assigned work on time				
Analytical thinking skills				
Maturity				
Punctuality				
Eager to learn new things				
Student is sufficiently motivated to complete a 6 week summer program				

B) Please provide additional comments on motivation, behavior, personality, strengths or weaknesses that you feel are pertinent to the student's performance in ASI PREP. If the student fails to satisfy some academic requirements, please explain in detail. Additional comments may be attached.

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FREQUENTLY ASKED QUESTIONS

1. When does AIS PREP begin and end?

June 15, 2020- July 24 2020

2. How many days a week is the program?

AIS PREP runs Monday-Friday for 6 weeks

3. What time does AIS PREP begin and end each day?

8:50 am to 3:00 pm. Tutoring will be from 3:00-5:00. *Subject to slight adjustments.*

4. Where is the program held?

Idaho State University Campus

5. How much does this program cost?

AIS PREP is offered at **no cost** to the participants.

6. What does my child need to bring every day?

Completed homework, a pencil, and backpack to carry materials

7. How will my child get to and from AIS each day?

Pickup and drop off points will be the Blackfoot Plaza and Timbee Hall in Fort Hall.

8. What courses will my student be taking?

Year One students: Logic and its Application to Mathematics, Intro to Engineering, Problem Solving I

Year Two students: Algebra, Introduction to Physics, Problem Solving II

Year Three students: Introduction to Technical Writing, Introduction to Probability and Statistics,
Computer science

All students will participate in Career Awareness Seminars, Research/Study.

9. What is the attendance policy?

Each child will be allowed **THREE EXCUSED** absences before dismissal from the program

10. What constitutes an “excused” absence?

Excused absences include illnesses and doctor’s appointments

11. Can my child miss days of AIS PREP to go to other camps (church camps, sports camps, etc.) or family vacations?

AIS PREP’s intensive curriculum moves quickly and students will fall behind if they miss even one day.

Each student will be allowed **three excused absences** before dismissal from the program. No exceptions will be made.

12. What if my child has used the three allowed absences and then gets sick?

Each student is allowed three excused absences and no exceptions will be made. It is best to save the excused absences for family emergencies and illnesses.

13. What is a “Zero Tolerance” policy?

A strict policy on obedience and cooperation is maintained. This means your child will be dismissed from the program for any of the following: cheating, bullying, disrespectful behavior, disregard for written or verbal rules, destruction of property, sneaking out, etc.

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14. Will there be homework and how often?

Expect homework every night in every class. Homework should take 30 minutes to an hour per class.

Students will receive help on their homework during the two hours of tutoring.

15. Will I be able to help my student with their homework?

Because the homework is advanced math and science, AIS will provide tutors to assist students with homework every day during set hours.

16. What happens if my child does not complete a homework assignment?

After the third missed or incomplete homework assignment, the student will miss the upcoming Friday field trip and will stay at ISU campus in a study hall from 8:50 am until 12:00 pm where they can receive the help that they need to catch up. The student will also be put on probation until the parents meet with an AIS PREP leader. The student will be dismissed from the program if a homework assignment is missed after the parent meeting.

17. What is a “teacher nomination”?

Each student is required to submit a teacher nomination. The nomination application is included in this packet, including the instructions for both students and teachers. The teacher will fill out a survey where they will fill out to rate the student regarding academic performance, conduct in class, willingness to participate in class, maturity, punctuality, eagerness to learn new things, etc.

18. Can I apply online?

We are currently working on our website and will notify AIS representatives when we are ready to accept online applications. So, not at this time. You can email your AIS rep to get an emailed copy.

sunshine@americanindianservices.org

